

For Office Use:	Ref: O
Date received:	

PARISH OF ST OUEN

Parish Housing Needs Survey Requesting evidence to support the 2021 Island Plan Review

Introduction

This Parish Housing Needs Survey has been prepared to support your Parish's request for the rezoning of land for parishioner housing need as part of the 2021 Island Plan Review. It is available for every household in the Parish to complete.

At this stage, the purpose of the Survey is to understand the profile of three different types of potential need: social-rented, first-time buyer and older persons housing. The results of this evidence gathering, by way of Surveys 1, 2 or 3, will be submitted to the Island Plan Review Team and the Strategic Policy Performance and Population Department independently of any requests for rezoned sites, submitted as part of the 'Call for Sites' stage of the Island Plan Review.

Please therefore complete Section A and **one** of the three Surveys 1, 2, or 3. **Please only complete one Survey.** If you complete more than one Survey your Parish will need to contact you to discuss which one you wish to submit.

If you would like your Parish to hold the details you provide in Section A on their future housing list then please also complete Section B.

The results of any Survey will only be used if Section A and one Survey (1, 2 or 3) are completed. Section B is optional. Please only return one completed survey. Please make sure you have signed at question A.7.

Data Protection

Your participation in this Survey is entirely voluntary and you do so to assist the Parish by providing evidence that can be used in support of your Parish's assessment of future housing development plans.

The basis upon which your Parish is processing your personal data is consent. This is sought in both sections A & B for the purposes outlined below:

The personal data requested by **Section A** enables your Parish to identify you and will be used by the Parish to verify the information you have provided in the survey you have chosen to complete. The information you provide in Section A will not be shared outside the Parish and will be destroyed once this purpose has been completed, unless you also complete **Section B**.

If you would like the Parish to hold your personal details (from Section A) on their list for housing that might become available then please also complete **Section B**. Your personal data will then be held by the Parish for 3 years. Your Parish will contact you in January 2023 to check if your housing needs have changed and if you wish to remain on their list.

Surveys 1, 2 & 3 are not requesting any information that can identify you. This is because the information collected by each survey will be aggregated and shared with both the Island Plan Review Team and the Strategic Policy, Performance and Population Department.

If you have any questions, please contact the Parish Hall. If you think a question is not applicable please mark N/A.

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Section A:

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1. INFORMATION ABOUT THE PERSON FILLING OUT THIS FORM:
2. PERSONAL DATA COLLECTED ON THIS FORM WILL BE USED TO VERIFY YOUR IDENTITY AND YOUR LINKS TO THE PARISH. ONCE THIS IS COMPLETE, YOUR PERSONAL DATA WILL BE DESTROYED UNLESS YOU ALSO COMPLETE SECTION B.

A.1 Full Name:

Current address:	Postcode

A.2 Contact details:

Phone number:	
E-mail:	

A.3 Date and place of birth:

A.4 If not Jersey born, date of arrival in Jersey

A.5 How long have you lived in the Parish?.....

A.6 Please tick to provide your consent to our processing of your personal data:

A.7 Please sign to confirm that the information you are providing is accurate to the best of your knowledge:

.....Date:

Unsigned forms will not be used.

Section B:

Completing Section B does not in any way infer that filling out a survey will result in the provision of a new home as a site or sites will need to be identified and approved by the Regulation Department.

Please sign below to consent to the Parish retaining your personal information (for 3 years, as described on page 1) on a Parish maintained list to inform an understanding of housing need within the Parish. You may withdraw your consent at any time by contacting your Parish Hall team and the Parish will remove your name and other details from their list.

.....Date:.....

Please tick box to confirm the Survey are you submitting?

1	Housing for those over 54 years on 01/01/2020	
2	1 st time buyer homes for respondents who feel that they can meet the housing gateway criteria for affordable purchase *	
3	Social rented homes for respondents who feel that they qualify for assistance with affordable housing using the housing gateway criteria*	

<p>PRIVACY: Your Parish is registered with the Office of the Information Commissioner in Jersey and is a 'controller', as defined by the Data Protection (Jersey) Law 2018 (DPJL), of the information (personal data) you have provided in Section A.</p>		
<p>We collect: Your personal details (name, address, contact details, date and place of birth and, if not Jersey born: the date of your arrival in Jersey; and the length of time you have lived in the Parish) in order to verify your identity and validate the information you have provided. The lawful basis for our processing your information for this purpose is your consent. All personal data is stored securely and retained in accordance with your Parish's Data Retention Policy.</p>	<p>Transfer of personal data to third parties: The Parishes have information sharing and other agreements in place between themselves and with other Government and Law Enforcement agencies and IT service providers. These serve to protect your information in accordance with the DPJL and set out what a third party may do with your personal data including to prevent and detect crime, for law enforcement or to protect individuals from harm or injury.</p>	<p>Your rights: You can ask us for a copy of the information we hold about you and to correct or update this. You can ask us to stop or restrict the processing of your personal data in certain circumstances. You can complain to your Parish about the way your personal data is used (contact details are shown above) or to the Office of the Information Commissioner at 2nd Floor, 5 Castle Street, St. Helier, Jersey, JE2 3BT t: 01534 716530, e: enquiries@jerseyoic.org. Please refer to the Privacy Notice on our website or ask a member of your Parish Hall team for more information.</p>

PLEASE COMPLETE ONLY ONE OF THE FOLLOWING SURVEYS:

SURVEY 1	HOUSING FOR THOSE OVER 54 YEARS ON 01/01/2020
SURVEY 2	1ST TIME BUYER HOMES FOR RESPONDENTS WHO FEEL THAT THEY CAN MEET THE HOUSING GATEWAY CRITERIA FOR AFFORDABLE PURCHASE *
SURVEY 3	SOCIAL RENTED HOMES FOR RESPONDENTS WHO FEEL THAT THEY QUALIFY FOR ASSISTANCE WITH AFFORDABLE HOUSING USING THE HOUSING GATEWAY CRITERIA*

* Information about the Affordable Housing Gateway is provided at:
<https://www.gov.je/Home/RentingBuying/ApplicationAllocation/Pages/HowToApply.aspx>

The results of our analysis (but not your names or any other information that might identify you) from Surveys 1, 2 and 3 will be passed to the Island Plan Review Team to support evidence for housing need within the Parish as part of the land-use policy review to address housing need. The Parish will collate the information collected.

It is expected at this stage that any future allocation to address housing need for first-time buyer and social-rented housing will be undertaken using criteria currently provided by the Housing Gateway.

IF YOU FEEL THAT YOU WANT TO COMPLETE MORE THAN ONE SURVEY PLEASE CONTACT YOUR PARISH HALL TEAM WHO WILL BE ABLE TO HELP YOU.

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